



NARS Board Meeting Minutes August 15, 2025

Northwest Amateur Radio Society
P.O. Box 11483
Spring, TX 77391

Board Attendance

✓ - In Attendance, X – Absent

Voting Board Members		Non-Voting Committee Members	
✓	President: Paul Owen, N5NXS	✓	Admin. Secretary: Neal Naumann, N5EN
✓	Vice President: Kyle Vann, K5KNV	X	Social Media Liaison: Sam Labarbera, N6HB
✓	Treasurer: Tom Hoherd, KK5YU		Public Information Liaison: TBD
✓	Secretary: Brandon Rogers, K5BLR	✓	Webmaster: Bill Buoy, N5BIA
✓	Director: Rich Jones, W5VEK	✓	Repeater Team Lead: Rich Jones, W5VEK
✓	Director: Jorge Gutierrez, WK5J	X	VEC Liaison: Brett Hebert lead, Assistant Synomen
		✓	Repeater Trustee: Paul Owen, N5NXS

Meeting Logistics

The monthly NARS Board Meeting will be held on Friday August 15, at 6:00pm, in the Board Room, at Harris County ESD 16 located at 18606 Stuebner Airline Rd, Spring Texas.

The General Meeting will be at the same location in the building's main Conference Room and start at 7:30PM.

Minutes

- I. Paul Owen, President, N5NXS called the meeting to order @ 6:03 PM
- II. President's Opening Statements
 - a. Official welcome – Recognition of visiting members.
 - b. Opening – “Public Information Officer” effective January 2024
 - i. See By-Laws for position description.
 - c. August General Meeting – Radio Astronomy presentation
 - d. September General Meeting – Propagation Presentation
 - e. Future General Meeting – ABR presentation
- III. Secretary's Report
 - a. Review of the minutes sent out by Brandon Rogers for the July 2025 board meeting:

http://www.w5nc.club/doc_repos/meeting_minutes/2025/BoardMeeting_20250718.pdf

 - i. Rich Jones motioned to approve the June minutes with the changes discussed above.
 1. Tom Hoherd offered a second.
 2. July minutes were unanimously approved by the board
 - b. All minutes are posted so that all members can access them on the Club Document Repository at https://w5nc.net/doc_repos/meeting_minutes/

IV. Treasurer's Report

a. Financial reports were presented to the board:

http://www.w5nc.club/doc_repos/financial/2025/TreasurerReport_August2025.pdf

i. Brandon Rogers motioned to approve

1. Rich Jones offered a second.

2. July treasurer report was unanimously approved by the board

ii. Approval of Treasurer Report indicates endorsement of recurring expenses (those listed in "Yearly Renewal Reminder" section). To add new expenses in this section, a specific Board approval is required.

b. Member reimbursements – reminder to turn in receipts.

V. Reports of Standing Committees

a. Administrative Secretary Report

NARS Membership Statistics

Total Membership: 145

Membership Category	Number of Members	Percentage
ARRL	98	68%
Non-ARRL	47	32%
Groups	97	67%

Groups.io Membership Statistics

Total Membership: 184

Membership Category	Number of Members	Percentage
ARS Members	97	53%
Non Members	39	21%

New Members:

KJ5JQV Catrina Zapata

KB5BAM Charles Davis Expired membership 9/2024 off roster - now renewed

KF5QAU Laura Bazaldua

KR4CZF Michael Estes

WA5WCY Roger Runnels Previous member 1994-1995

Off the roster:

KJ5FEI Nancy Jackson

renewals:

David Revere (WB5AYU)

Jeff Holderfield (WB5PCO)

Roger Runnels (WA5WCY) - labeled as new member

Charles Davis (KB5BAM) - inactive for a few months

Raul Pavon (AK5KK) - Third time paying dues this year.

b. Repeater Committee report – Rich Jones, W5VEK (Repeater Team lead)

- i. Repeaters are working as needed
 - ii. Removal went well at Galleria UHF repeater. Equipment was moved to ESD 16 Administration Shed in back and the repeaters are in EOC radio room.
 - iii. Report on new Tower from ESD
 - 1. Needed to redesign foundation for increase in cost
 - 2. Provisionally approved but pending a second opinion
 - 3. Target availability 1Q2026
- c. NARS VE Team Report - Brett & Synomen Hebert
 - i. Number attending test session = 6
 - ii. Licenses earned = 4 Technician, 2 General, 0 Extra
 - iii. The next month's VE Session will be on August 23, 2025.
- d. Net Control Manager – Mike Lizzio, WA2TOP
 - i. We're averaging 4.8% participants on Tuesday and ~8% participants on Wednesday.
 - ii. The Nets / repeaters are very stable at this point
 - iii. There is concern about the participation levels of the club in the Nets. The Net Control Management team feels a bit disheartened about the lack of participation
- e. Social Media Coordinator – Sam, K5FM
 - i. Requesting that Sam post things from the website to generate more interest in the FB group. Sam will need input from everyone.
- f. Webmaster Team – Bill Buoy, N5BIA
 - i. Update on NARS website – New location at <https://w5nc.net/nars/>
 - ii. Request from Paul Owen: Need new photo of our board with new VP. This time, please catch me when I'm looking up. Club Officers list was fixed.
 - iii. Kyle requested that a "Donate" button be added to the website. Bill will work to get the button added.

VI. Old Business

- a. Change to By-Laws
 - i. The board is to review changes to the By Laws
 - ii. Before the next board meeting a final version will be presented. The board is to vote on them as written.
 - iii. Paul has assigned all board members to provide a response whether to endorse the changes or to provide change recommendations.
- b. Insurance for Assets – Go over the list from Rich, W5VEK.
 - i. Board will share the assets over Group.io to be confirmed for insurance purposes

VII. New Business

- a. Kyle to name members on committee to explore working with Youth Airwaves Initiative – Advocacy for Science and Technology Education via Amateur Radio.

- i. Kyle would like some help with an event for Lone Star Tomball which is happening on September 16 at 2:30pm to 4pm.
- b. A ham Jay Close, KOGEO, would like to donate some antennas and equipment to NARS. We will need to work out where it can be stored.
 - i. We would like to pick this equipment up in the next week or so
- c.

VIII. MOVE TO CLOSE & DISMISS

- a. The Board meeting was closed at 6:43pm.
- b. Motion to Close meeting – Brandon
 - i. Jorge second.
 - ii. Unanimous approval to close the meeting