



NARS Board Meeting Minutes March 20, 2026

Northwest Amateur Radio Society
P.O. Box 11483
Spring, TX 77391

Board Attendance

✓ - In Attendance, X – Absent

| Voting Board Members | | Non-Voting Committee Members | |
|----------------------|----------------------------------|------------------------------|---|
| ✓ | President: Paul Owen, N5NXS | ✓ | Admin. Secretary: Neal Naumann, N5EN |
| ✓ | Vice President: Kyle Vann, K5KNV | X | Social Media Liaison: Sam Labarbera, N6HB |
| ✓ | Treasurer: Tom Hoherd, KK5YU | X | Public Information Liaison: TBD |
| ✓ | Secretary: Brandon Rogers, K5BLR | ✓ | Webmaster: Bill Buoy, N5BIA |
| ✓ | Director: Rich Jones, W5VEK | X | Repeater Team Lead: Rich Jones, W5VEK |
| X | Director: Jorge Gutierrez, WK5J | X | VEC Liaison: Brett Hebert lead, Assistant Synomen |
| | | ✓ | Repeater Trustee: Paul Owen, N5NXS |

Meeting Logistics

The monthly NARS Board Meeting will be held on Friday March 20 at 6:00pm in the Board Room at Harris County ESD 16 located at 18606 Stuebner Airline Rd, Spring Texas.

The General Meeting will be at the same location in the building's main Conference Room and start at 7:30PM.

Minutes

- I. Paul Owen, N5NXS, President called the meeting to order @ 6:00PM
- II. President's Opening Statements
 - a. Official welcome – Recognition of visiting members.
 - b. Opening – “Public Information Officer” effective January 2024
 - i. See By-Laws for position description.
 - c. General Meeting Topics
 - i. March General Meeting – Presentation by Andy, NOACX
 - ii. April General Meeting – Presentation by Crystal from Schiffbauer-Bowles UAV
 - iii. May – To be determined.
 - iv. June General Meeting – Field Day planning session
 - v. August General Meeting – Presentation by Ed Fong, WB6IQN, The Antenna Factory
 - d. Public Comments
 - i. Individuals who are non-voting board members will be allocated three minutes to share material you would like the Board to consider or items you would like to present to the Board. Please make arrangement prior to the board meeting to be included in the agenda.
- III. Secretary's Report

- a. Review of the minutes sent out by Paul Owen for the February 20, 2026 board meeting: https://doc-repos.w5nc.net/meeting_minutes/2026/BoardMeeting_20260220.pdf
 - i. Brandon Rogers, K5BLR, offered a motion to approve the February 2026 Board Meeting Minutes
 - 1. Tom Hoherd, KK5YU, offered a second
 - 2. The board unanimously approved the Board Minutes.
- b. All minutes are posted so that all members can access them on the Club Document Repository at https://doc-repos.w5nc.net/meeting_minutes

IV. Treasurer’s Report

- a. Financial reports were presented to the board: https://doc-repos.w5nc.net/financial/2026/TreasurerReport_202603.pdf
 - i. Brandon Rogers, K5BLR, motioned to approve.
 - 1. Kyle Vann, K5KNV, offered a second.
 - 2. The treasurer report was unanimously approved by the board
 - ii. Approval of Treasurer Report indicates endorsement of recurring expenses (those listed in “Yearly Renewal Reminder” section). To add new expenses in this section, a specific Board approval is required.
- b. Paul Owen is requesting reimbursement for:
 - i. \$176.23 for a X300 NA antenna for repeater. This antenna will go on the new tower being raised by the fire department. Antenna for NARS club is expected to go up after March 2026
 - 1. Brandon Rogers moved to approve the expense
 - 2. Kyle Vann offered a second to the motion.
 - 3. The Board approved the motion to reimburse the expense.
- c. Note: A purchase of \$73.95 coax to make up a balun, if needed. This wasn’t used, but will be turned into another jumper for the club

V. Reports of Standing Committees

a. Administrative Secretary Report

NARS Membership Statistics

Total Membership: 144

| Membership Category | Number of Members | Percentage |
|---------------------|-------------------|------------|
| ARRL | 90 | 63% |
| Non-ARRL | 53 | 37% |
| Groups | 98 | 69% |

Groups.io Membership Statistics

Total Membership: 145

| Membership Category | Number of Members | Percentage |
|---------------------|-------------------|------------|
| ARS Members | 98 | 69% |
| Non-Members | 44 | 31% |

Off the roster:

KI5LQS Randolph Pickut
KJ5IMW Robert Williams

Renewals:

WK5J Jorge Gutierrez
WA8EXE Larry Simko
KC5T Robert Callahan
KE5SWK Kyle Atkins
KD5EIJ Tom Atkins
KJ5IDO Milan Marinkovich
KJ5HXA Sonja Robinson

- i. Neal indicates that he is not receiving the renewal notifications so it is difficult to tell if someone is an ARRL member or not.
 - ii.
- b. Repeater Committee report – Rich Jones, W5VEK (Repeater Team lead)
 - i. Rich provided an update for the Nets. See “Net Control Manager” section below.
 - ii. Rich indicated that the Raspberry Pis on the repeaters have been updated.
 - iii. The current repeater status can now be viewed on the club website at:
<https://nars.w5nc.net/index.php/club-info/repeaters/repeater-status-update>
- c. NARS VE Team Report - Brett & Synomen Hebert
 - i. The next month’s VE Session will be on March 28, 2026.
- d. Net Control Manager – Mike Lizzio, WA2TOP

Nets have been good with 13-14 people on each net.

| | | | | | | |
|----|-----------|-------------------|-------|--------|---------|----|
| 15 | Tuesday | February 24, 2026 | 19:00 | KN5DS | Dale | 13 |
| 16 | Wednesday | February 25, 2026 | 20:00 | KN5DS | Dale | 15 |
| 17 | Tuesday | March 3, 2026 | 19:00 | KF5IUM | Michael | 15 |
| 18 | Wednesday | March 4, 2026 | 20:00 | KF5IUM | Michael | 14 |
| 19 | Tuesday | March 10, 2026 | 19:00 | WJ9O | David | 14 |
| 20 | Wednesday | March 11, 2026 | 20:00 | WJ9O | David | 13 |

- i. Requesting that Sam post things from the website to generate more interest in the FB group. Sam will need input from everyone.
- e. Social Media Coordinator – Sam, K5FM
- f. Webmaster Team - Bill Buoy, N5BIA

- i. Thank you for the new photo on groups.io for the home page for Board, VE Team, Committee and Repeater Team.

VI. Old Business

- a. Change to By-Laws
 - i. A vote by the membership was held at the February General Meeting. The Bylaws were approved and posted to the website.
- b. Insurance for Assets –Rich, W5VEK has asked that we wait for full board attendance.
 - i. The board will need to review the list of items to be insured.
 - ii. Rich downloaded the insurance form. How do we want to fill out the form? Who are the contacts and the names of the insurers?
 - 1. Club President should be listed on the insurance application?
 - 2. Tom Hoherd will work with Rich to get the right information on the form.
 - iii. Total insured value will be \$30,700 for \$430/year.
- c. Purchase order was delivered for 2 new driven elements on club beam antenna. What is the planned delivery date from Mosley?
 - i. They do have our antenna and are in need of parts.
 - ii. Looks like the parts include aluminum tubing.
 - iii. Paul Owen asked if they can ship us the parts that they have and send us backordered parts.
 - 1. Shipping costs due to size and other factors make this infeasible. Will keep with Mosley until antenna is completely fixed.
 - iv. As soon as stock comes in to re-build the antenna, we will get confirmation from Mosley.

VII. New Business

- a. Kyle asking if votes were kept on the vote for the ByLaws
 - i. After some discussion and review of the ByLaws, Paul Owen determined that the election was satisfactory and the ByLaws were approved.

VIII. MOVE TO CLOSE & DISMISS

- a. The Board meeting was closed at 6:40PM.
- b. Motion to Close meeting – Tom Hoherd
 - i. Brandon Rogers provided a second.
 - ii. Unanimous approval to close the meeting