



NARS Board Meeting Minutes April 17, 2026

Northwest Amateur Radio Society
P.O. Box 11483
Spring, TX 77391

Board Attendance

✓ - In Attendance, X – Absent

Voting Board Members		Non-Voting Committee Members	
✓	President: Paul Owen, N5NXS	X	Admin. Secretary: Neal Naumann, N5EN
✓	Vice President: Kyle Vann, K5KNV	X	Social Media Liaison: Sam Labarbera, N6HB
✓	Treasurer: Tom Hoherd, KK5YU	X	Public Information Liaison: TBD
✓	Secretary: Brandon Rogers, K5BLR	✓	Webmaster: Bill Buoy, N5BIA
✓	Director: Rich Jones, W5VEK	✓	Repeater Team Lead: Rich Jones, W5VEK
✓	Director: Jorge Gutierrez, WK5J	X	VEC Liaison: Brett Hebert lead, Assistant Synomen
		✓	Repeater Trustee: Paul Owen, N5NXS

Meeting Logistics

The monthly NARS Board Meeting was held on Friday, April 17, 2026 at 6:00pm in the Board Room at Harris County ESD 16 located at 18606 Stuebner Airline Rd, Spring Texas.

The General Meeting will be at the same location in the building's main Conference Room and start at 7:30PM.

Minutes

- I. Paul Owen, N5NXS, President called the meeting to order @ 6:02PM
- II. President's Opening Statements
 - a. Official welcome – Recognition of visiting members.
 - b. Opening – “Public Information Officer” effective January 2024
 - i. See By-Laws for position description.
 - c. General Meeting Topics
 - i. April General Meeting – Craig to show ARRL video on Fox Hunting
 - ii. May – To be determined.
 - iii. June General Meeting – Field Day planning session
 - iv. TBD - Presentation by Crystal from Schiffbauer-Bowles UAV
 - v. August General Meeting – Presentation by Ed Fong, WB6IQN, The Antenna Factory
- III. Public Comments
 - i. Individuals who are non-voting board members will be allocated three minutes to share material you would like the Board to consider or items you would like to present to the Board. Please make arrangement prior to the board meeting to be included in the agenda.
- IV. Secretary's Report

- a. Review of the minutes sent out by Paul Owen for the February 20, 2026 board meeting: https://doc-repos.w5nc.net/meeting_minutes/2026/BoardMeeting_20260320.pdf
 - i. Rich Jones offered a motion to approve the March 2026 Board Meeting Minutes
 - 1. Tom Hoherd offered a second
 - 2. The board unanimously approved the Board Minutes.
- b. All minutes are posted so that all members can access them on the Club Document Repository at https://doc-repos.w5nc.net/meeting_minutes

V. Treasurer’s Report

- a. Financial reports were presented to the board: https://doc-repos.w5nc.net/financial/2026/TreasurerReport_Apr2026.pdf
 - i. Rich Jones motioned to approve.
 - 1. Jorge Gutierrez offered a second.
 - 2. The treasurer report was unanimously approved by the board
 - ii. Approval of Treasurer Report indicates endorsement of recurring expenses (those listed in “Yearly Renewal Reminder” section). To add new expenses in this section, a specific Board approval is required.
- b. We need to update the signature card ASAP.
 - i. Kyle can meet with Tom at the bank to provide signature.
 - 1. Question: Can Rich Jones be added instead of Kyle?
 - 2. Review of the club Bylaws and Constitution that indicates that 4 officers can be signatories.
 - 3. Rich cannot be listed on the signature card.
 - ii. **ACTION:** Brandon to find/provide to Tom the minutes of the meetings showing the board election and the election of Kyle as the VP.

VI. Reports of Standing Committees

a. Administrative Secretary Report

NARS Membership Statistics

Total Membership: 141

Membership Category	Number of Members	Percentage
ARRL	88	62%
Non-ARRL	53	38%
Groups	95	67%

Groups.io Membership Statistics

Total Membership: 139

Membership Category	Number of Members	Percentage
ARS Members	95	68%
Non-Members	44	32%

New Members since last meeting:

KJ5PJC John Halvorsen

Off the roster:

K0LTB Luke Bugler

K5GLN Glen Freeland

K5YEA Clay Yeaman

Renewals

KG5BBJ Michael Panico

KD5BN Jim Berry

KI5YVS Joseph Janica

- b. Repeater Committee report – Rich Jones, W5VEK (Repeater Team lead)
 - i. Antenna tower site was visited and antennae were evaluated to determine the best for the site.
 - ii. The repeater team will broadcast the ARRL Newsline podcast prior to the 8pm net to warm up the repeater machines and determine if this helps.
 - 1. This is not permanent, but this will help to provide the ability to test reception and repeater functionality for the Net.
 - iii. Beam parts are paid for and repairs should be completed and returned this month.
 - iv. The current repeater status can now be viewed on the club website at:
<https://nars.w5nc.net/index.php/club-info/repeaters/repeater-status-update>
- c. NARS VE Team Report - Brett & Synomen Hebert
 - i. Number attending test session = 5
 - ii. Licenses earned = 4 Technician, 0 General, 1 Extra
 - iii. Joshua Thibodeaux, AJ5BA, passed all three test that day.
 - iv. The next VE Session will be on April 18 with 4 signed up so far.
- d. Net Control Manager – Mike Lizzio, WA2TOP

Weekly Tuesday/Wednesday (DMR / Repeater / All mode) Net Report:

21	Tuesday	March 17, 2026	19:00	KA2EEU	Mike	13	
22	Wednesday	March 18, 2026	20:00	KA2EEU	Mike	14	
23	Tuesday	March 24, 2026	19:00	KN5DS	Dale	13	
24	Wednesday	March 25, 2026	20:00	KN5DS	Dale	14	
25	Tuesday	March 31, 2026	19:00	KF5IUM	Michael	15	
26	Wednesday	April 1, 2026	20:00	KF5IUM	Michael	17	
27	Tuesday	April 7, 2026	19:00	WJ9O	David	12	
28	Wednesday	April 8, 2026	20:00	WJ9O	David	15	

- e. Social Media Coordinator – Sam, K5FM
 - i. Nothing to report.
- f. Webmaster Team - Bill Buoy, N5BIA

- i. Nothing significant to report.

VII. Old Business

- a. Insurance for Assets –Rich, W5VEK has asked that we wait for full board attendance.
 - i. The board will need to review the list of items to be insured.
 - ii. Tom asked questions about the value of some assets so that they can be properly listed on the insurance. The board and members in attendance provided assistance to decide on the replacement value for this equipment.
 - iii. **ACTION:** Paul, Rich, and Tom will get together to finalize the asset valuations to submit insurance application.
- b. Purchase order was delivered for 2 new driven elements on club beam antenna. What is the planned delivery date from Mosley?
 - i. Mosley indicated that the beam should be repaired and returned in April or early May.

VIII. New Business

- a. Robert Bernardini, KJ5DKB, was asked to be the 2026 Field Day Coordinator and he accepted the position. The budget for FD will be approximately \$600.
 - i. I would like to ask members if they want FD shirts or hats? The club can collect names with shirt sizes information and place the order to receive them before FD. The club would collect the money when we hand the items out.
 - ii. Would someone volunteer to be the member to collect names and order?
- b. The Annual NARS Picnic will be held on May 2 at Roy C Burroughs Park on Huffsmith Road.
 - i. A Fox Hunt will be run by David, WJ9O, before the picnic.
- c. Suggestion to notify other linked repeaters that we'll be playing the ARRL podcast prior to the 8pm Net
 - i. The ARRL bulletin will start at 7:30pm and last 20 minutes with 10 minute quiet prior to the 8pm NET.
 - ii. **ACTION:** Rich Jones will handle communication with other linked repeater owners and the Net manager.
- d. Paul requested that the Treasury reports be renamed starting this month to the naming convention used in 2025.
 - i. Brandon will ensure that from now on the same naming convention from 2025 is used.

IX. MOVE TO CLOSE & DISMISS

- a. The Board meeting was closed at 6:50PM.
- b. Motion to Close meeting – Kyle Vann
 - i. Jorge Gutierrez provided a second.
 - ii. Unanimous approval to close the meeting