



NARS Board Meeting Minutes July 17, 2026

Northwest Amateur Radio Society
P.O. Box 11483
Spring, TX 77391

Board Attendance

✓ - In Attendance, X – Absent

Voting Board Members		Non-Voting Committee Members	
✓	President: Paul Owen, N5NXS	✓	Admin. Secretary: Neal Naumann, N5EN
✓	Vice President: Kyle Vann, K5KNV	X	Social Media Liaison: Sam Labarbera, N6HB
✓	Treasurer: Tom Hoherd, KK5YU	X	Public Information Liaison: TBD
✓	Secretary: Brandon Rogers, K5BLR	✓	Webmaster: Bill Buoy, N5BIA
✓	Director: Rich Jones, W5VEK	✓	Repeater Team Lead: Rich Jones, W5VEK
✓	Director: Jorge Gutierrez, WK5J	X	VEC Liaison: Brett Hebert lead, Assistant Synomen
		✓	Repeater Trustee: Paul Owen, N5NXS

Meeting Logistics

The monthly NARS Board Meeting was held on Friday, July 17th at 6:00pm in the Board Room at Harris County ESD 16 located at 18606 Stuebner Airline Rd, Spring Texas.

The General Meeting will be at the same location in the building's main Conference Room and start at 7:30PM.

Minutes

- I. Paul Owen, N5NXS, President called the meeting to order @ 6:02 PM
- II. President's Opening Statements
 - a. Official welcome – Recognition of visiting members.
 - b. Opening – "Public Information Officer" effective January 2024
 - i. See By-Laws for position description.
 - c. General Meeting Topics
 - i. July - Presentation by Crystal from Schiffbauer-Bowles UAV
 - ii. August General Meeting – Presentation by Ed Fong, WB6IQN, The Antenna Factory
 - iii. September - TBD
- III. Public Comments
 - i. Individuals who are non-voting board members will be allocated three minutes to share material you would like the Board to consider or items you would like to present to the Board. Please make arrangement prior to the board meeting to be included in the agenda.
- IV. Secretary's Report
 - a. As Brandon Rogers, K5BLR, (NARS Secretary) was not in attendance at the June 19, 2026 board meeting, the minutes are not available for this meeting to review. The minutes

for the June meeting will be provided for review and approval at the next Board Meeting.

- b. Review of the minutes sent out by Paul Owen for the May 15, 2026 board meeting:
https://doc-repos.w5nc.net/meeting_minutes/2026/BoardMeeting_20260515.pdf
 - i. Rich Jones offered a motion to approve the May 2026 Board Meeting Minutes
 - 1. Tom Hoherd offered a second
 - 2. The board unanimously approved the Board Minutes.
- c. All minutes are posted so that all members can access them on the Club Document Repository at https://doc-repos.w5nc.net/meeting_minutes

V. Treasurer's Report

- a. The financial reports through the June 2026 meeting were presented to the board:
https://doc-repos.w5nc.net/financial/2026/TreasurerReport_June2026.pdf
 - i. Brandon Rogers motioned to approve.
 - 1. Jorge Gutierrez offered a second.
 - 2. The treasurer report for the June 2026 meeting was unanimously approved by the board
- b. The financial reports through the July 2026 meeting were presented to the board:
https://doc-repos.w5nc.net/financial/2026/TreasurerReport_July2026.pdf
 - i. Brandon Rogers motioned to approve.
 - 1. Kyle Vann offered a second.
 - 2. The treasurer report for the July 2026 meeting was unanimously approved by the board
- c. Approval of Treasurer Report indicates endorsement of recurring expenses (those listed in "Yearly Renewal Reminder" section). To add new expenses in this section, a specific Board approval is required.

VI. Reports of Standing Committees

- a. Administrative Secretary Report

NARS Membership Statistics

Total Membership: 137 (133 last month)

Membership Category	Number of Members	Percentage
ARRL	85	62%
Non-ARRL	52	38%
Groups	93	68%

Groups.io Membership Statistics

Total Membership: 138

Membership Category	Number of Members	Percentage
ARS Members	93	68%
Non-Members	44	32%

Renewals

KF5IUM Mike Hvasta
KJ5EWS Chris McGrail
KJ5GZR Mitchell Boughter
W5HRH Rudy Hardy Jr.
KF5IUM Mike Hvasta
KJ5EWS Chris McGrail
KJ5GZR Mitchell Boughter
W5HRH Rudy Hardy Jr.
K5KNV Kyle Vann
KR1BBT Jason Springs

- b. Repeater Committee report – Rich Jones, W5VEK (Repeater Team lead)
 - i. Repeater performance on weekly nets. Any problems since last meeting?
 - 1. Nothing significant to report
 - ii. Working with LBT to schedule the installation of the new beam elements
 - iii. The current repeater status can now be viewed on the club website at:
<https://nars.w5nc.net/index.php/club-info/repeaters/repeater-status-update>
- c. NARS VE Team Report - Brett & Synomen Hebert
 - i. Number attending test session = 6
 - ii. Licenses earned = 5 Technician, 1 General, 0 Extra
 - iii. The next VE Session will be on July 18 with 3 signed up so far.
- d. Net Control Manager – David Holden, WJ9O
 - i. A few members, Mark, K3MBK and John, KI5YPD, has joined as a NCS.

Weekly Tuesday/Wednesday (DMR / Repeater / All mode) Net Report:

Date	Day of Week	Net Control Station	Name	Logger	Logger Name	Check-Ins
June 16, 2026	Tuesday	WJ9O	David	WJ9O	David	12
June 17, 2026	Wednesday	KJ5WGR	Glenn	KA2EEU	Scott	12
June 23, 2026	Tuesday	WJ9O	David	WJ9O	David	13
June 24, 2026	Wednesday	K3MBC	Mark	KA2EEU	Scott	12
June 30, 2026	Tuesday	KI5YPD	John	KA2EEU	Scott	15
July 1, 2026	Wednesday	WJ9O	David	WJ9O	David	13
July 7, 2026	Tuesday	K3MBC	Mark	KA2EEU	Scott	14
July 8, 2026	Wednesday	KJ5WGR	Glenn	KA2EEU	Scott	15

- e. Social Media Coordinator – Sam, K5FM
 - i. No photos or messages were posted about Field Day.
 - ii. As a club we need to ramp up the communication about club activities
- f. Webmaster Team - Bill Buoy, N5BIA
 - i. Website issues and broken links have been corrected.
 - ii. Information about ARRL Field Day has been removed from the website.

VII. Old Business

- a. Insurance for Assets –Rich, W5VEK has asked that we wait for full board attendance.
 - i. Tom and Rich have met and discussed the insurance information.
- b. The 2 new driven elements for club beam antenna have arrived. A date to assemble the elements will depend on when the tower can be available to us for installation.
 - i. When tower is available, Rich Jones will coordinate the effort.
- c. The budget for FD was approximately \$600. After James and Robert turn in receipts, we should see that we stayed within the budget amount.

VIII. New Business

- a. Scott, KA2EEU, will present to board members information on a different way to have members pay their dues called Zeffy.com (<https://zeffy.com>). This is to streamline the way members pay new or renewal dues. He will detail the current system challenges and what the operational benefits could be for members.
 - i. Please see the details of the proposal at https://doc-repos.w5nc.net/meeting_minutes/2026/HamClubManagement_Proposal.pdf.
 - ii. Jorge Gutierrez brought a motion to approve the creation of a Zeffy account so that a demonstration of its features can be completed.
 - 1. Second provided by Rich Jones
 - 2. Unanimously approved by the board.
 - iii. Jorge Gutierrez brought a motion to approve giving credentials to our Groups.io to the Ham Club Plus developer for integration testing and demonstration.
 - 1. Second by Rich Jones
 - 2. Approved by all but Brandon Rogers
 - a. Brandon Rogers would like to know more about the company providing the software, the licensing of the software and other details before providing member data to the developer.
 - iv. With the approved motions, Scott Seifert will work with the developer to provide a demonstration to the board on what the platform can provide.

IX. MOVE TO CLOSE & DISMISS

- a. The Board meeting was closed at 7:02PM.
- b. Motion to Close meeting – Jorge Gutierrez
 - i. Rich Jones provided a second.
 - ii. Unanimous approval to close the meeting